



Report Reference Number: E/22/36

To:	Executive
Date:	2 February 2023
Status:	Key Decision
Ward(s) Affected:	All
Author:	Peter Williams, Head of Finance
Lead Executive Member:	Councillor Cliff Lunn – Lead Member for Finance and Resources
Lead Officer:	Karen Iveson, Chief Finance Officer

Title: Financial Results and Budget Exceptions Report to 31 December 2022

Summary:

At the end of Q3, current estimated full year revenue outturn estimates indicate surpluses of (£305k) for the General Fund (GF) and (£241k) for the Housing Revenue Account (HRA). The key variances are highlighted in the report with further detail in Appendix A.

All new general fund savings have been delayed to 2024/25, post Local Government Reorganisation (LGR). The £195k saving in the Housing Revenue Account for the housing system will be aligned to delivery of phase 2 of the project which is anticipated to be in Q4 2022/23, although savings will not be realised until future years and resource requirements for local government reorganisation may impact on delivery timescales.

At quarter 3, the capital programme in the General Fund is showing an underspend of £0.59m which is related to the investment in the Industrial Units which is proposed to be pushed back to 2023/24. In the Housing Revenue Account, work is expected to be delayed on St Wilfrid's Court and the Housing Acquisition and Development programme, resulting in £0.7m being phased back into next year. This is partly offset by anticipated overspends on the budget for boiler replacements by £0.277m due to failures. In addition, £2m has been added to the property refurbishment budget, funded from S106 affordable housing receipts, which was approved at the Extraordinary Council meeting in January. Headlines on the capital programme can be found in the report below with a more detailed analysis in Appendix C.

Programme for Growth projects spend was £1,635k in quarter 3 including £766k on staffing costs. Project by project progress is shown in Appendix D.

Recommendation:

That the Executive

- i) endorse the actions of officers and note the contents of the report;
- ii) approve re-profiled capital programmes and Programme for Growth as set out at Appendices C and D;
- iii) approve the use of the HRA Surplus towards the additional costs of Boiler Replacement.

Reasons for recommendation

To ensure that budget exceptions are brought to the attention of the Executive in order to approve remedial action where necessary.

1. Introduction and background

- 1.1 The revenue budgets and capital programmes were approved by Council on 24 February 2022, this report and associated appendices present the financial performance as at 31 December 2022 and a full year forecast against these budgets.
- 1.2 There are areas of the Council which have resourcing issues, and additional workload pressures resulting from Local Government Reorganisation. There is a risk in 2022/23 that this could impact on delivery in some areas.

2. Main Report

General Fund Revenue

- 2.1 Latest forecasts show an expected full year surplus of (£305k). Details of the variances against budget are set out at Appendix A.
- 2.2 The table below shows the summary forecast position at the end of Quarter 3.

General Fund Account Q3 2022/23 Outturn	Latest Approved Budget £000's	Forecast £000's	Forecast Variance £000's
Service Income	-31,992	-30,754	1,237
Service Expenditure	48,394	45,815	-2,579
Accounting adjustments / non-service budgets	-16,402	-15,366	1,037
Total Surplus / Deficit Before Pay Award	0	-305	-305

2.3 The main forecasted variances against the General Fund are:

- A net saving of (£287k) on the waste and recycling service. The key components of this are:
 - Commodity payments savings (£488k) driven by a continued increase in the rate per tonne received for paper and card.
 - Partly offset by £199k additional costs including an anticipated increase above budget on contract inflation at the contract anniversary in October (RPIX @ 12.4%) which will impact on the costs in the remainder of the year, higher costs for trade waste disposal (see increased income below) and an increase in gate fees.
- The commercial and other waste services have successfully maintained and grown the customer base resulting in an additional (£71k) of forecasted income for the year.
- Improved investment interest returns driven by base rate rises have resulted in an additional (£1,227k) of forecasted income in year. The £350k cap on interest from cash investments that approved as part of the Medium-Term Financial Strategy means that £987k of this will be transferred to the Contingency reserve. This leaves an overall favourable variance of (£240k).
- There is a net saving of (£97k) at present on salaries but it is anticipated that the vacancy levels are likely to increase over the next 3 months and expect this variance to increase. Current estimated GF vacancy levels are (£157k) higher than budget. Vacancy levels are unusually high due to a number of posts not being recruited due to LGR.
- There is a (£63k) saving expected on drainage board levies due to the difference in actual inflation on the fees compared to what was assumed in the budget which was based on early estimates.
- There continues to be a shortfall in income against the lifeline service £85k due to lack of growth with the effects of the pandemic making it challenging to grow, £50k for Assets Team commercial work due to vacancies in the team meaning work is prioritised towards maintaining our dwellings and occupancy £26k of the industrial units due to condition issues.
- Recycling Credits are forecasting a £59k shortfall impacted on by the dry Summer reducing the amount of green waste collected.
- Planning Fees continue to struggle impacted by the current economic issues, a £180k shortfall is currently predicted.

- New burdens support for (£64k) for the delivery of the council tax support grant was not included in the budget.
- The cost of utilities remains a concern against rising prices, an increase has been forecast but we are still awaiting bills to provide an accurate estimate. Additional cost pressure of £80k has been forecast.
- There is a £2.271m contra between income and expenditure as a result of lower levels of benefit payments and therefore correspondingly lower grants.

Housing Revenue Account (HRA)

2.4 Latest forecasts show a (£241k) surplus. This will result in an increase in the transfer to the major repairs reserve from £4,310k to £4,551k.

2.5 The table below shows the summary position at the end of December 2022. Full details of forecast variances against budget are set out at Appendix A.

Housing Revenue Account – Q3 2022/23	Budget £000's	Outturn £000's	Variance £000's
Net Revenue Budget	8,339	7,941	(398)
Dwelling Rents	(12,649)	(12,492)	157
Net (Surplus) / Deficit transferred to Major Repairs Reserve	(4,310)	(4,551)	(241)

2.6 The main forecasted variances against the HRA deficit are:

- (£474k) forecasted additional investment interest due to base rate increases.
- While phase 2 of the Housing Development programme has been suspended, there will not be the requirement to borrow additional funds generating a (£60k) saving. To counter that, the HRA Business Plan assumed for every property sold there would be a replacement to maintain stock levels. To date 6 properties have been sold with 1 addition. This has an impact on rents generated.
- Housing rent collection forecasts to date shows a £157k shortfall. The main driver being that void rates are higher than budget which is driven by the assumptions in the business plan. This is mainly due to the condition they are left in when vacated and the resource available to bring back in to use. Contracts have been agreed to progress bringing properties back in to use which should hopefully see the void rates reduce.
- The £195k saving which would be generated from the implementation of the housing system will not be achieved in year due to timing of the implementation of phase 2 plus continuing requirement of resources as a result of covid-19 and LGR.

- An increase of 50% above budget for utility costs is forecast which equates to £67k. There is still a shortage of bill data to confirm this estimated level of additional cost, so this will be kept under close review.
- Although this position may change it is anticipated HRA Contingency won't be required in the year generating a (£77k) saving.

Planned Savings

- 2.7 All new general fund savings have been delayed to 2024/25, post Local Government reorganisation (LGR).
- 2.8 The £195k saving in the Housing Revenue Account for the housing system will be aligned to delivery of phase 2 of the project which is anticipated to be completed in this financial year, although savings may not be realised until future years and resource requirements for local government reorganisation may impact on delivery timescales.

Capital Programme

Capital Programme 2022/23	Q3	Actual Year to Date £k	Budget Year to Date £k	Year To Date Variance £k	Full Year Budget £k	Full Year Forecast £k	Full Year Variance £k
GF		1,463	1,467	-4	3,194	2,604	-590
HRA		7,361	7,334	27	14,723	14,302	-422
Total		8,824	8,801	23	17,917	16,905	-1,012

- 2.9 The overall capital programme shows an underspend at the end of quarter 3 of (£1,012k) across both GF and HRA budgets.
- 2.10 The General Fund expects all its programmes to be spent by the end of the year with the exception of the Industrial Unit Investment scheme, where detailed specifications for the Prospect Centre are being drawn up and Vivars work is on hold pending the strategic master planning exercise in relation to One Public Estate. In the Housing Revenue Account, rephasing to 2023/24 is proposed for two project areas, St Wilfrid's Court £64k and Housing Acquisition & Development £635k to carry forward for the purchase of S106 properties.
- 2.11 Emerging budget pressures in the HRA are impacting heavily on two capital budgets.

2.11.1 Boiler replacement programme

An additional £277k (against the budget of £759k) has been forecast to undertake priority work in 22/23 due to a higher-than-expected number of breakdown/ replacements. These largely relate to boilers from the same manufacturer that were originally installed between 2010-12. The business plan assumes boiler replacement on a 15-year cycle but increasing breakdowns and

obsolescence of parts means that replacements are required earlier than planned. Going forward the phasing of future replacements will need to be considered as part of the next HRA business plan refresh.

2.11.2 Refurbishment programme

22/23 has seen a marked increase in both the number of voids and the level of work required to bring properties up to a decent lettable standard. It is estimated that an additional £2.047m would be needed in 22/23 to fund works to bring void properties back into use.

A full report setting out the issues and impacts was considered at an Extraordinary Council meeting on the 17 January 2023. Proposals to fund this from S106 affordable housing receipts were approved at that meeting and the full year budget and financing have been updated to reflect this decision.

Programme for Growth (P4G)

Programme For Growth Q3 2022/23	Full Year Budget £k	Actual Year to Date £k	Full Year Forecast £k	Full Year Variance £k	Budget Full Programme Spend £k	Forecast Full Programme Spend £k	Project Budget Remaining £k
Expenditure	5,194	1,635	4,942	-252	19,073	19,073	0
Funded by:							
Reserve	-4,582	-1,274	-4,354	-228	18,195	18,195	0
Grant Funding	-612	-361	-588	-24	878	878	0

- 2.12 A report was taken to Executive in July with proposals to re-allocate money within the P4G programme. This was approved and those amendments to the programme are reflected in this report and the project detail in Appendix D.
- 2.13 The total programme for growth for delivery from 2022/23 onwards is £19,073k of which £5,194k was expected to be spent in 2022/23. This has been reforecast slightly lower at Q3 to £4,942k.
- 2.14 The pay award offer has increased P4G salaries, but this is expected to be funded from existing vacancies in the programme. A reprofiling exercise has taken place around anticipated staffing expenditure over the course of Q3 as a result of the reallocation of funding outlined in 2.12, and the pay award detailed above. The latest anticipated forecast for annual staffing expenditure for the programme is detailed in the appendix.
- 2.15 There are a number of projects where spend is expected to vary from the phasing of the budget including:
- Legal Support – Lower expenditure than anticipated has been incurred regarding the money put aside to support legal work and advice associated with the P4G programmes. As such £35k of expenditure

previously forecast for the current year has been re-profiled over future years to meet potential need.

- Timing of delivery of low carbon budgets is now predominantly expected in 2023/24 with (£272k) of spend being rephased to the next financial year. Discussions are currently ongoing around the potential to commission some tree planting work over the course of Q4. The results of these discussions are still to be determined, therefore expenditure for this scheme is still forecast for 23/24, however should these discussions prove productive then there may be minor expenditure in Q4.
- Timing of delivery the Town's Planning (Regeneration) programme is now anticipated to be split over 22/23 and 23/24, with £43k of funding now allocated to this latter year. This funding is predominantly to be used to support the next phase of the Council's Places and Movement Study.
- Discussions are also ongoing with Historic England around the anticipated current and future year expenditure of both the Council's P4G, and Historic England's match grant funding for the New Lane project. These discussions are scheduled to take place in early January. The current forecast as at Q3 presents the expenditure profile anticipated by council officers, however the outcome of these discussions may see the current forecast of expenditure vary in the upcoming Q4 report.

2.16 In year spend in quarter 3 includes:

- £208.6k on Sherburn Legacy projects, with this funding provided to Sherburn in Elmet Town Council to support the refurbishment of Eversley Park entrance. A number of other applications for use of this funding have been received and are being considered, with the remainder of this budget expected to be utilised by the end of the year.
- £102.3k on the High Street shop front scheme.
- £68.7k on the Strategic Sites Masterplanning Scheme, to fund due diligence work on potential future use strategic sites within the region. The remainder of this budget expected to be utilised by the end of the year.
- £74.5k on the Visitor Economy budget on the refreshed Visitor Economy Strategy and Cultural Development framework. Work is ongoing around an Expression of Interest for Arts Council Place Partnership funding, with will attract further funding to support the existing Cultural Development framework. Discussions ongoing with the Arts Council and North Yorkshire Council about the approach to the Place Partnership project, with a decision expected in January.
- £766k of staff costs.

2.17 Excellent progress has been made across a range of other project areas with project by project detail on delivery to be found in Appendix D.

3. Alternative Options Considered

3.1 Not applicable.

4. Implications

4.1 Legal Implications

4.1.1 There is a legal requirement to balance the budget.

4.2 Financial Implications

There are no financial implications beyond those highlighted in the report.

4.3 Policy and Risk Implications

Increased budget pressure from rising prices, in particular on the capital programme and programme for growth, could put more pressure on budgets in future years. There is a particularly high risk in the HRA capital programme with additional pressure from the number of refurbishment voids that require work to bring back to lettable condition.

4.4 Corporate Plan Implications

The financial position and performance against budget is fundamental to delivery of the Council Plan, achieving value for money and ensuring financial sustainability.

4.5 Resource Implications

Resource requirements for Local Government Reorganisation has put considerable pressure on the Council to deliver all of its priorities from the Council plan. An additional £900k including carry forward from 2021/22 is in the budget to manage additional costs as a result of Local Government Reorganisation. At the end of quarter 3, £17.4k of this funding has been drawn down for additional legal support.

4.6 Other Implications

None.

4.7 Equalities Impact Assessment

There are no equalities impacts as a direct result of this report.

5. Conclusion

- 5.1 The general fund at the end of quarter 3 is forecasting a (£305k) surplus for the year.
- 5.2 Interest receivable is forecast to exceed the £350k cap in the general fund, resulting in an expected £987k transfer to contingency reserve as per the medium term financial strategy.
- 5.3 The housing revenue account is forecasting a (£241k) surplus at the end of quarter 3 which will increase the contribution to the Major Repairs Reserve.
- 5.4 There has been increased pressure on resources and capacity to deliver the Council's priorities with local government reorganisation requiring considerable resource which is only set to increase.
- 5.5 The impact of inflation is impacting on costs in all areas. There is a particular risk for the HRA capital programme which is facing increasing pressure as a result of rising costs and a much higher proportion of voids being refurbishment voids. The Extraordinary Council meeting in January approved an additional £2.047m funded from S106, which has been reflected in the latest budget and forecast.

6. Background Documents

None.

7. Appendices

Appendix A – General Fund and Housing Revenue Account Revenue Budget Exceptions

Appendix B – General Fund and Housing Revenue Account Savings

Appendix C – General Fund and Housing Revenue Account Capital Programme

Appendix D – Programme for Growth

Contact Officer:

Peter Williams, Head of Finance

pwilliams@selby.gov.uk

This page is intentionally left blank

GF Management Accounts 2022-23
Results as at 31st December
 General Fund

	Previous Year Actuals	Original Budget	Latest Approved Budget	Year to Date		Annual Total	Variances		Comment
	Actual £k	Budget £k	Budget £k	Actual £k	Budget £k	Forecast £k	Year to date	Full Year	
							Actual £k	Forecast £k	
Income									
Investment Income	-374	-400	-400	-571	-300	-1,627	-271	-1,227	Forecast annual return on Council Investments shows an anticipated y/o surplus of £1,227k, driven by the recent sustained rises in Bank of England base rate seen over the previous months in an effort to combat inflationary increases any excess income earned above a £350k income ceiling is transferred to Contingency Reserve. Base Rate has accordingly risen from 0.25% when budgets were initially set, to their current level of 3.50%. Revenue returns on Council Property Funds and loans to SDHT currently expected to match current budgets
Recharges	-10,626	-12,004	-12,024	-12		-12,023	-12	2	Estimated additional External Audit fees rechargeable to the HRA offset by printing recharges
Customer & Client Receipts	-6,094	-4,858	-5,593	-3,124	-3,205	-5,282	81	311	Planning fees continue to struggle this year due to the cost of living crisis, this is impacting on costs so large applications are not being submitted £180k and also impacts on CIL Admin income £15k. The Lifeline service is anticipating a shortfall of £85k against its income target for the year, this is from the lack of customer growth in the service. There is a shortfall of industrial unit income £26k from occupancy levels due to condition, the approved investment programme will contribute to rectifying it. It is anticipated that the Trades Team will not generate any income from commercial work £50k, this is due to capacity in the team where the focus is on void property and responsive repairs. Recycling Credits are currently forecasted to be short of target by £59k, this is down to reduced green waste from the dry Summer and reductions in dry recycling post Covid lockdown. Car park income is estimated to show an improved position over last year but is £15k short of its income target and Civic Centre rental income is estimated to be £22k under budget due to no room hire income. Commercial Waste Income is ahead of budget by (£71k), this is due to maintaining and increasing the customer base through the pandemic and recycling services available, other income generated through the Waste & Recycling service is expected to exceed budget by (£15k). Property Rents are currently estimated to exceed budget by (£25k), this is due to payment of accrued arrears for Burn Airfield being much higher than anticipated. There are smaller variances in Licence income (£7k), Environmental Health work (£8k) and Roundabout sponsorship (£7k).
Government Grants	-9,920	-11,634	-11,731	-7,492	-8,849	-9,515	1,356	2,216	£2.27m reduction in benefit grants reflective of the current amount of benefits paid out below. (£38k). New burdens funding in relation to the Council Tax Rebate Scheme, Housing Benefit resource management grants (£25k) received offset by reduced Admin Subsidy £8k.
Other Government Grant	-2,570	-1,816	-1,830	-1,424	-1,372	-1,894	-51	-64	Balance of New Burdens Council Tax Support Grant (£64k)
Other Grants/Contributions Etc	-7,404	-271	-414	-223	-182	-414	-41		
Total Service Income	-36,988	-30,984	-31,992	-12,846	-13,908	-30,754	1,062	1,237	
Expenditure									
Employees	8,598	8,699	9,251	6,707	6,914	9,154	-206	-97	A £364k Vacancy factor target was set for the year and has now been achieved driven by vacancies and recruitment challenges to vacant posts. However, the pay award built into the budget was at 2%, but a £1,925 flat increase has been finalised paid to all staff (pro-rata) which has created substantial upward pressure on the budget. This position also includes £66k cost for pension strain and redundancy as part of the Assets Team restructure.
Premises	1,043	1,059	1,059	613	885	1,167	-271	107	£108k is for the estimated contractual inflation (RPIX @ September 22 is 12.4%) for grounds maintenance and additional costs for adopting the Staynor Hall estate, this increase is to be covered by S106 receipts but is increasingly unlikely these receipts will be received in year to offset. Inflation on Energy, a 50% estimated increase above budget for gas & electricity adds a £80k cost pressure, this will continue to be monitored as utility bills get paid to gauge the continued rise in prices. There are potential savings on NNDR charges of (£85k) across various properties, the main premises being the Summit (£74k) now bills have been paid for 2021/22 & 2022/23.
Supplies And Services	18,426	9,366	13,415	6,046	6,405	13,144	-359	-270	There is a net saving (£287k) to date for the waste and recycling service, including Commercial Waste, significant savings on commodity payments (£488k) calculated using costs for bulking, haulage, processing and the offset for income received for recycling materials. There continues to be a consistent high rate per tonne received for paper and card, this income and that for cans, plastic and glass is offset against the cost that would be levied to us by Urbaser Ltd. This saving is offset in part to inflation on the contract anniversary being significantly higher than budgeted (12.4% September 22 RPIX). Technical & Legal support bid for the procurement of a new waste service is not required (£50k) as the service will come back in house after the expiry of the current contract in March 2024, there is a corresponding reduction from the Business Development Reserve which was to be used to fund this bid. There are savings on the Building Control contract fee (£12k), this is from a higher than expected surplus for the final 21/22 which is netted out against the contract fee. There are savings on the Public Conveniences contract (£10k), Data & Systems software costs (£19k) and (£10k) in Business Support office running costs. There are anticipated costs for External Audit Fees £16k in line with expectations for 20/21 & 21/22. £8k Internal Audit charges and an estimated shortfall in LT subscriptions £16k. There is a shortfall in the savings target for small procurement schemes that will not be achieved £24k. There is a forecasted shortfall in budget for B&B costs £18k as demands continue in providing accommodation to the homeless. There are also other small shortfalls in budget including Leisure consultancy costs £8k and Warden service costs £8k.
Transport	124	147	147	96	110	134	-14	-12	Various car allowance savings across services in some cases attributable to vacancies.
Benefit Payments	9,627	11,610	11,603	6,950	8,679	9,333	-1,729	-2,271	Based in line with mid year subsidy estimates, there continues to be a reduction in housing benefit claims caseload as Universal Credit continues to roll out, therefore rent allowances and rebates are expected to be under budget, subsidy income (above) is reduced in line with this.
Support Services	7,469	8,571	8,571			8,571			
Third Party Payments	973	-27	964	730	723	991	7	27	The forecast variance is the net result of the funding approved to cover the expected annual costs of providing leisure services against the previously budget contract position.
Drainage Board Levy	1,760	1,886	1,886	1,823	1,886	1,823	-63	-63	Inflation increases anticipated when setting the budget were higher than actual levies.
External Interest Payable	75	75	75	32	56	75	-25		
Contingency		1,972	1,423			1,423			
Total Service Expenditure	48,095	43,359	48,394	22,997	25,658	45,815	-2,661	-2,579	
Accounting - Non Service budgets									
Total Accounting & Non Service Budgets	-11,107	-12,375	-16,403	1,348	1,348	-15,366		1,037	Interest on cash investments exceeds the £350k cap by £987k which is transferred to Contingency Reserve, along with a reduced contribution from the Business Development Reserve from the Streetscene contract renegotiation bid no longer being required.
Net Total				11,499	13,098	-305	-1,599	-305	

HRA Management Accounts 2022-23
Results as at 31st December

HRA

	Previous Year	Original Budget	Latest Approved Budget	Year to Date		Annual Total	Variances		Comment
	Actuals	Budget	Budget	Actual	Budget	Forecast	Year to date Actual	Full Year Forecast	
	£k	£k	£k	£k	£k	£k	£k	£k	
Income									
Investment Income	-65	-43	-43			-517		-474	Forecast annual return driven by the recent sustained rises in Bank of England base rate seen over the previous months in an effort to combat inflationary increases. Base Rate has accordingly risen from 0.25% when budgets were initially set, to their current level of 3.50%.
Garage Rents	-91	-109	-109	-64	-80	-89	15	20	A shortfall in Garage income as sites have been identified and cleared for HDP schemes, the budget has not been reduced to reflect that position.
Housing Rents	-12,111	-12,649	-12,649	-9,109	-9,223	-12,492	114	157	Ongoing shortfall in rents against budget. This follows the ongoing impact of Covid-19 on households, cost of living increases on families impacting on collection rates and higher than anticipated void levels (93 properties requiring work, 102 @ Q2). The void refurb programme is now well underway and all 3 successful contractors are actively working on the considerable amount of refurbishment issues that can't be delivered by our Trades Team, as the work continues we should begin to see a meaningful reduction in void numbers but will be dependant upon the amount and condition of property that comes back in to management.
Customer & Client Receipts	-192	-153	-153	-93	-95	-170	2	-17	Income returns for alternative heating system installs (£30k) offsetting increased gas servicing charges in premises. Given the low number of Right to Buy sales for the year (5 to date) against an expected 20 for the year will have a forecasted shortfall in administration funds £13k.
Recharges		-18	-18		-14		14	18	Internal rechargeable works on corporate buildings have not been taking place due to Covid-19 restrictions and prioritisation of resources available, therefore no charges raised to date in this financial year.
Total Service Income	-12,460	-12,972	-12,972	-9,266	-9,412	-13,268	145	-296	
Expenditure									
Employees	70	75	75	55	56	75	-1		Small saving on an Enforcement Officer post, tenants participation training offset by Community Centre Cleaner costs.
Premises	746	792	787	498	594	828	-96	40	This is made up of a number of items. There is an estimated shortfall in budget for Gas Servicing £30k, this is offset by savings on estimated solid fuel servicing (£28k) as systems are being replaced with gas heating and alternative systems which contributes to this saving. Although it is early in the year, it is anticipated there will be increased energy costs due to the ongoing energy crisis. Forecasts are currently assumed at 50% above budget giving a £67k shortfall, this will be closely monitored as the year progresses and more information becomes available. There is a potential net saving of approximately (£24k) across budgets for Responsive Repairs, Hostels & fencing offset by increased specialist cleaning costs at the Community Centres.
Supplies And Services	1,268	1,304	1,308	722	787	1,282	-65	-26	There are several variances that make up this balance. The use of subcontractors is currently forecasting a net saving of (£24k), this from reduced responsive adaption work trends off set by responsive repair contractors filling in for vacancies in the trades team, particularly electricians. Using subcontractors has the potential to reduce materials spend although as prices continue to rise this is a tentative saving (£26k). A small saving of (£10k) is anticipated on Tenant Participation services. Based on payments to date and estimated future charges, the new housing system has the potential to generate savings of (£27k) on annual maintenance costs. The high level of voids is impacting on rents and the in house team are continuing to turn round the standard but numbers remain fairly consistent, but as a result of this work and empty property costs such as specialist cleaning and council tax charges expect to overspend by £60k. There are also contributions to increased corporate costs including External Audit fees and Bank Charges and this budget is estimated to have a £14k shortfall.
Support Services	2,788	2,816	2,836			3,031		195	The £195k saving which would be generated from the implementation of the housing system will not be achieved in year due to timing of the implementation of phase 2 plus continuing requirement of resources as a result of covid-19 and LGR.
Transport	54	148	148	103	101	130	2	-18	Estimated saving on the cost of renting vans over the year (£18k).
Debt Management Expenses	6	6	6			6			
External Interest Payable	1,847	1,901	1,901	907	921	1,842	-14	-60	No borrowing anticipated to support the HDP Capital Programme in 22/23, therefore savings anticipated, the focus is on acquisition of property.
Contingencies		77	77					-77	Assumption that the contingency will not be required for the year.
Provision for Bad Debts	82	278	278			278			Rent provision has been calculated as a proportion of rents to meet arrears, it is anticipated that there will be an impact on this as the cost of living crisis continues to impact on households.
Total Service Expenditure	6,861	7,398	7,417	2,286	2,459	7,471	-174	55	
Accounting & non service budgets									
Total Accounting & Non Service Budgets	5,599	5,574	5,555			5,555			
Net Total				-6,981	-6,952	-241	-28	-241	

Appendix B : Planned Savings

Strategic Category	Lead	HRA - Potential Saving	Risk	2022/23 Planned Savings Budget £000's	2022/23 Planned Savings Actual £000's	2022/23 Planned Savings Variance £000's	Update/Comments
Transforming	Suzan Harrington	Process improvements /on-line transactions	High	195	0	195	The new housing/asset management system is in the process of being implemented and will be completed in 2022/23. The project has experienced resource pressures and it will take time to adapt to the new system, meaning minimal savings realised to date but this will be kept under review during and following the implementation.
Total			-	195			

Appendix C : 2022/23 Selby District Council Capital Programme - To 31 December 2022

										Approved Programme & Carry Forward Proposal		
General Fund	Original	Revised	Year to date	Year to date	Year to date	Forecast	Carry Forward	Year to date	Comments	Forecast	Forecast	Forecast
	Budget Incl C/F	Budget	Revised Budget	Actual	Variance Before Carry Forwards			Variance Before Carry Forwards		23/24	24/25	25/26
Transforming Customer Services	104,090	104,090	26,068	25,883	-185	104,090	0	0	COVID-19 and other delays have prevented the start of work on the reception alterations delaying the contact centre move. The Call Centre continues to operate from the first floor extension at the Civic Centre and face to face appointments are being offered for the most vulnerable customers. Due to LGR, a reassessment is taking place of the requirement for wholesale changes to the Civic Centre reception and are now looking at modifying existing meeting rooms to ensure face to face services can be delivered effectively.			
Website Development	10,000	10,000	0	0	0	10,000	0	0	This project is to enhance the platform to allow for future development of the website. Currently reviewing the scope of this projects with NYCC / LGR on the horizon, it is anticipated in the near future a clearer picture of future requirements for the SDC platform will be known.			
GIS System	26,820	26,820	0	0	0	26,820	0	0	This budget has been carried forward to fund the Contact Centre arrangements. Pending decisions from the Customer LGR workstream this budget will be used to support the required systems.			
Benefits & Taxation System upgrade	28,850	28,850	12,638	12,378	-260	28,850	0	0	This budget is linked to software upgrades supporting Channel Shift as part of the Digital Strategy. This years budget includes a carry forward to deliver the e-billing processes.	15,000	15,000	15,000
HRMS Project	20,000	20,000	18,000	18,073	73	20,000	0	0	This budget is to maintain the current Finance software suite. Initial payment of £18k has been made, the balance of the budget may be required for system changes in the run up to LGR.			
IDOX Planning System	28,225	28,225	23,669	23,755	86	28,225	0	0	To support the IDOX suite of software applications for upgrades and patches as part of the IDOX Roadmap. This ensured that we remained PSN compliant throughout 2022/23.	15,000	15,000	15,000
Adobe Licence Replacement	15,000	15,000	0	0	0	15,000	0	0	Licences replacement programme was delayed to 2022/23. This is being reviewed as part of the infrastructure workstream.			
Finance System Replacement	0	0	0	0	0	0	0	0	Replacement for the finance system has been reforecast into 2024/25 although this will be reviewed as part of LGR transition.		150,000	
SAN Storage	0	0	0	0	0	0	0	0	To replace the existing Councils storage area network with storage on NYCC SAN.	30,000		
Committee Management System	3,000	3,000	0	0	0	3,000	0	0	A decision on the ModernGov software upgrade is expected in Q4 2022/23 as part of legislative changes.			
Upgrade to Assure from M3	4,000	4,000	4,000	4,000	0	4,000	0	0	This budget is to migrate from M3 to Assure software as part of the Digital Transformation programme. The Assure migration is now live, the balance of the budget has now been paid.			
Cash receipting System	17,600	17,600	17,600	17,600	0	17,600	0	0	This budget is to carry out the configuration work to decommission PARIS in Q3 2022/23, and run feeder files directly out of Civica Pay. The works have now been completed in Q3.			
Northgate Revs & Bens	3,600	3,600	0	0	0	3,600	0	0	Budget required for system upgrades following legislative changes in relation to e-billing in line with the Digital Strategy.			
Asset Management Plan - Leisure & Parks	15,005	15,005	8,254	7,644	-610	15,005	0	0	A work programme for 2022/23 is currently being pulled together.	17,746		
Committee Room Microphone system	65,000	65,000	48,750	47,183	-1,567	65,000	0	0	The Committee Room microphone system has been upgraded pending receipt of the invoice. Any balance remaining in this budget is to be utilised to upgrade the projector in the Civic Suite.			

Appendix C : 2022/23 Selby District Council Capital Programme - To 31 December 2022

General Fund	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 23/24	Forecast 24/25	Forecast 25/26
Skate Park	150,000	0	0	0	0	0	0	0	To improve and enhance the outdoor skatepark adjacent to Selby Leisure Centre. A procurement has taken place but the submissions are still being evaluation. Bidders have stated that the works can't be carried out until the next financial year, the budget has been carried forward to 2023/24.	150,000		
Industrial Units Maintenance	229,400	229,400	0	0	0	229,400	0	0	The Energy Auditor assessments are complete & are now working on finalising the detailed specification for the Prospect centre ahead of issue of tenders, it is likely that works will continue into 2023/24 and the additional budget for investment in the units will be utilised. Work is required to the roof at the Sherburn Enterprise Centre units, anticipate works to be completed in this financial year. Agreed no further works will be undertaken at the Vivars pending the strategic masterplanning exercise in relation to One Public Estate.			
Industrial Units Investment	640,163	640,163	4,122	3,600	-522	50,000	590,163	-590,163	As with the above budget line, the Energy Auditor assessments are complete & are now working on finalising the detailed specification for the Prospect centre ahead of issue of tenders, it is likely that works will continue into 2023/24 utilising this additional budget for investment in the units. Work is required to the roof at the Sherburn Enterprise Centre units, anticipate works to be completed in this financial year. Agreed no further works will be undertaken at the Vivars pending the strategic masterplanning exercise in relation to One Public Estate.	890,832		
Car Park Improvement Programme	490,398	140,398	109,299	109,792	494	140,398	0	0	Work to progress improvement to Back Micklegate and Micklegate car parks is delayed in order to maximise funding options through external funding bids such as the Heritage Action Zone funding; however delays have also been encountered due to discussions with Landowners. Portholme Crescent is now back in use as a car park following the removal of the walk-in testing centre for Covid-19. Work to engage architects to prepare initial design concepts has been delayed due to LGR, it is now expected that this work will commence in the next financial year. The budget for this work has been carried over into 2023/24. Work is now complete at Britannia car park, Tadcaster and all invoices are expected to be paid by year end.	350,000		
ICT - Channel Shift 2 Website & Intranet	13,320	13,320	13,320	13,323	3	13,320	0	0	Citizens Access Portal (Revenues) is now live, Citizens Access Portal (Benefits) has been delayed pending review of its suitability with regards to LGR. The remaining budget has been used for e-forms development.			
ICT - Channel Shift 3 Website & Intranet	18,000	18,000	18,000	17,513	-487	18,000	0	0	Channel shift Phase 3 - Housing management CX Portal project was delayed due to Channel Shift 2 delays, this is in development. As a result of the delays on these projects Channel Shift 3 will be completed in 2022/23.			
ICT - Disaster Recovery Improvements - Software / Hardware	12,040	12,040	0	0	0	12,040	0	0	This budget is for improvements aligned to Microsoft requirements & Disaster Recovery Improvements in 2022/23. A number of Oracle server upgrades will be required throughout Q3 to Q4 2022/23 to ensure that they remain compatible following software upgrades.			
ICT - End User Devices - Software / Hardware	60,260	60,260	0	0	0	60,260	0	0	Budget is used for the replacement hardware in relation to the digital workforce strand of the digital strategy. Discussions are ongoing in relation to replacement of hardware in connection with LGR.	49,500	49,500	49,500
ICT - Digital Workforce - Telephones - Mobile Working	21,270	21,270	0	0	0	21,270	0	0	Budget is for replacement Mobile hardware in relation to the digital workforce strand of the digital strategy. A further 25 trades tablets are potentially required depending on the performance outcomes with the new Housing system. Following the implementation of the Housing System in Q3/Q4 a review can be undertaken to assess the requirements going forward, any decisions will be taken in conjunction with LGR requirements.	9,500	9,500	9,500
South Milford Retaining Wall	15,000	15,000	0	0	0	15,000	0	0	We are still awaiting confirmation from the parish priest as to whether approval for the improvement works to the wall will need to go through a Faculty application (similar to Listed Building Approval). The budget has been carried forward into this financial year, it is currently unknown how long the process will take.			

Appendix C : 2022/23 Selby District Council Capital Programme - To 31 December 2022

General Fund	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 23/24	Forecast 24/25	Forecast 25/26
Council Play Area Maintenance	272,440	272,440	124,330	124,236	-94	272,440	0	0	Works have completed in Q3 on Petre Avenue, Volta Street, Parkland Drive and Woodlands Avenue play areas & final costs are being reviewed. Costs have increased significantly on the final play area and as no contract has been awarded for works here it may be that work to the final site is delayed until either costs reduce or we can submit a bid for additional capital funding to the new North Yorkshire Council next year.			
Pick Protection Software	8,000	8,000	0	0	0	8,000	0	0	This is a one off budget to maintain the current PICK Protection software. The work has been completed and is expected to be invoiced in due course.			
Sherburn GP Surgery	750,000	750,000	750,000	750,000	0	750,000	0	0	Due diligence was completed in Q2 & the payment has been made in Q3.			
Private Sector - Home Improvement Loans	55,044	55,044	0	0	0	55,044	0	0	The introduction of the revised Private Sector Assistance Policy in April 2023 increased the discretionary grants available and therefore those that would previously have applied for a repairs assistance scheme loan have been directed to the Disabled Facilities Grant Team for assistance. This budget has historically provided very valuable assistance to very vulnerable people and as the repair assistance loan is repayable on sale, has helped a lot more people through loan recycling. We are reviewing what level of spend will be required for year end. Any remaining budget will be carried forward as there is only a limited resource in the DFG budget as this provides emergency assistance.	30,000		
Empty Property Grants	121,780	121,780	0	0	0	121,780	0	0	Empty Homes Grants remain popular and are an excellent way of sourcing much needed private rented accommodation for vulnerable households at risk of homelessness. Our linking of Empty Homes Grant to the homelessness service has attracted a lot of positive interest amongst our district council colleagues and it is hoped that the scheme may be extended throughout North Yorkshire Council from 2023/24. In 2022/23 we have struggled to resource the promotion and administration of this service but this is something that we expect to resolve in Q4.			
Disabled Facilities Grants (DFG)	495,589	495,589	288,692	288,042	-650	495,589	0	0	Due to underspends as a result of Covid the budget has been profiled through to 2024/25. This helps the annual budget by reflecting more accurately the amount granted in the year from the Better Care Fund. YTD 48 have been completed and the expectation is 65 people will have had their home adapted by the end of the year. The year to date spend does not reflect all works carried out due to the lag in invoice processing. YTD 71 referrals have been received this is a 33% increase in referrals and will have a detrimental impact on the time people wait for their DFG. This year there will several significant spends on major adaptations with contributions from NYCC as the costs exceed the DFG statutory and discretionary grant available. The average time from Approval to completion has gone up to approx. 84 days from 79. This is primarily due to supply chain issues and competing demands on contractors but may increase further compounded by the 33% increase in referrals with no increase in processing resource.	500,000	531,981	
Total General Fund	3,693,894	3,193,894	1,466,740	1,463,022	-3,718	2,603,731	590,163	-590,163		2,057,578	770,981	89,000

Appendix C : 2022/23 Selby District Council Capital Programme - To 31 December 2022

Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Approved Programme & Carry Forward Proposal		
										Forecast 23/24	Forecast 24/25	Forecast 25/26
Housing & Asset Management System	103,660	103,660	43,745	43,065	-680	103,660	0	0	The remaining capital balance is expected to be paid following the Phase 2 project completion in early Q4 2022/23.			
St Wilfrid's Court	93,733	93,733	100	77	-23	30,000	63,733	-63,733	The programme scoping meeting identified requirement for significantly more investment than is available in the current budget. This budget will therefore be utilised to address some of the higher priority issues identified during visit, as well as any essential health and safety related works.	63,733		
Environmental Improvement Plan	74,672	74,672	0	0	0	74,672	0	0	Works have completed in Q3 on Petre Avenue, Volta Street, Parkland Drive and Woodlands Avenue play areas & final costs are being reviewed.			
Housing Acquisition and Development	9,391,273	3,881,199	327,500	414,317	86,817	3,246,000	635,199	-635,199	Programme for the development of HRA properties on phase 2 small sites, Starts on these sites has been delayed due to Covid. Work including, feasibility studies, asbestos surveys and garage clearance has been completed. Planning permission for development of the fourth schemes has now been secured. The HDP board have agreed not to go out to tender, but to financially assess based on current indicative build rates, once this is completed further affordability can be assessed. This budget is also allocated to the purchase of S106 properties and for the 1:1 replacement programme, there has been one purchase of a 1:1 property in Q1 & anticipate a further completion in Q4. The in year forecast includes the purchase of further S106 properties with the balance forecasted for 2023/24. Unexpected costs were incurred to bring an acquired property into lettable condition resulting in the allocated budget for these works being exceeded by £67k.	4,098,496		
Community Centre Refurbishment	64,377	64,377	23,283	22,861	-422	64,377	0	0	Work to identify requirements outlined for the community centres under the FRA process has been completed. We have agreed a programme of works to upgrade Fire Safety measures in a number of our community centres, work has commenced in Q2 and we anticipate will be completed in this financial year pending review with the contractor.			
Energy Efficiency Programme	758,759	758,759	758,759	786,020	27,261	1,036,215	0	277,456	A programme of properties was identified for boiler and/or system upgrade this financial year. Year to date our gas contractor has completed 221 installs which included some boilers replaced due to early failure, and this continues to be the case where the lifecycle is not as long as anticipated, therefore putting pressure on the budget. We continue to monitor material/labour availability and upward financial pressures on the same; although thus far these have not manifest in a request for increased rates. We have delivered a small programme of installing 7 air source heat pumps where the existing solid fuel or electric only systems are beyond economical repair. The forecasted overspend of £277k is to be met from increased surplus contributions to the Major Repairs Reserve and existing funds.	554,852	566,504	1,573,263
Health and Safety Improvement Programme	1,053,122	1,458,993	894,245	888,298	-5,947	1,458,993	0	0	A significant programme of work has been allocated to our major works contractor and anticipate to complete 2000 in the financial year (not all of these invoices have been processed as yet). With the focus of being safe and legal we have switched our requirements around to focus on our compliance work in the lead in to LGR therefore, year to date we have completed 872 properties for survey and 1153 electrical surveys (there has been 167 no access year to date so the process for no access is being implemented). Material availability and cost increases continue to pose a significant risk to delivery of the programme.	601,353	613,981	626,261

Appendix C : 2022/23 Selby District Council Capital Programme - To 31 December 2022

Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 23/24	Forecast 24/25	Forecast 25/26
Property Refurbishment Programme	4,403,810	6,044,716	4,493,537	4,413,102	-80,435	6,044,716	0	0	A significant programme of work has been allocated to our major works contractor and anticipate to complete 2000 in the financial year (not all of these invoices have been processed as yet). With the focus of being safe and legal we have switched our requirements around to focus on our compliance work in the lead in to LGR therefore, year to date we have completed 872 properties for survey and 1153 electrical surveys (there has been 167 no access year to date so the process for no access is being implemented). Material availability and cost increases continue to pose a significant risk to delivery of the programme.	3,755,406	3,862,117	3,898,074
Property Refurbishment Programme	1,144,601	1,144,601	763,451	763,912	461	1,144,601	0	0	Work to deliver the programme of thermal efficiency improvements to 29 pre-cast concrete bungalows at Beech Grove in Sherburn is progressing well. Currently on track to complete the works in Q4 2022/23	0	0	0
Property Investment Programme	1,098,340	1,098,340	29,755	28,953	-802	1,098,340	0	0	A significant programme of work has been allocated to our major works contractor and anticipate to complete 2000 in the financial year (not all of these invoices have been processed as yet). With the focus of being safe and legal we have switched our requirements around to focus on our compliance work in the lead in to LGR therefore, year to date we have completed 872 properties for survey and 1153 electrical surveys (there has been 167 no access year to date so the process for no access is being implemented). Material availability and cost increases continue to pose a significant risk to delivery of the programme. The half year spend is below forecast due to ongoing investigations regarding works required to an unadopted highway within a HRA housing estates. An element of the fire safety works mentioned within the Community Centres Refurbishment Works also includes works to general communal areas which will be covered under this budget.	467,928	477,754	531,011
	0		0	0	0		0	0				
Total HRA	18,186,347	14,723,050	7,334,374	7,360,605	26,231	14,301,574	698,932	-421,476		9,541,768	5,520,356	6,628,609
Total Capital Programme	21,880,241	17,916,944	8,801,114	8,823,627	22,513	16,905,305	1,289,095	-1,011,639		11,599,346	6,291,337	6,717,609

Page 18

	Annual Budget
GF	
Capital Receipts	1,089,427
Grants & Contributions	495,589
Asset Management Reserves	1,003,893
IT Reserve	354,985
CIL	750,000
TOTAL	3,693,894

Forecast
499,264
495,589
503,893
354,985
750,000
2,603,731

Forecast 23/24	Forecast 24/25	Forecast 25/26
920,832	0	0
500,000	531,981	0
517,746	0	0
119,000	239,000	89,000
0	0	0
2,057,578	770,981	89,000

HRA	
Capital Receipts	1,878,255
Major Repairs Reserves	8,691,414
IT Reserve	103,660
S.106 Commuted Sums - affordable housing	7,513,018
TOTAL	18,186,347

649,200
8,818,336
103,660
4,730,378
14,301,574

819,699	0	0
5,443,272	5,520,356	6,628,609
0	0	0
3,278,797	0	0
9,541,768	5,520,356	6,628,609

Appendix D : Programme for Growth 2022/23 Financial Year Project Updates
Multi Year schedule for the project lifespan

Project	Lead Officer	Amended Multi-Year Budget	Position @ 31 December 2022				Full Programme Position			Update	Phasing of future spend			
			In Year Budget 22/23	Spend to Date 22/23	Forecast Full Year Spend 22/23	Forecast In Year variance	Multi-Year Project Budget	Forecast Full Programme Spend	Project Budget Remaining		Forecast 22/23	Forecast 23/24	Forecast 24/25	Forecast 25/26
Healthy Living Concepts Fund	Angela Crossland	77,031	30,000	0	30,000	0	77,031	77,031	0	Of the remaining £77,031 in this fund - £10k allocated to develop active travel sustainable travel packs in line with the visitor economy niche trials work, £30k allocated to development of project with Yorkshire Wildlife Trust for Barlow Common to develop project and funding bids as they arise (Barlow Common delayed due to Covid). Remaining £13k will support public health initiatives identified as part of covid recovery plans. Barlow Common project still in train. To look at enhancement of visitor experience.	30,000	47,031		
Visitor Economy (Tourism & Culture) - P4G	Angela Crossland	617,747	195,784	74,513	195,784	0	617,747	617,747	0	Work to deliver the refreshed Visitor Economy Strategy and the Cultural Development Framework continues. Work on the Food & Drink Improvement Plan is complete and delivery of the first actions (event for food businesses/creation of a food network and supporting food businesses to take part in the residents engagement festival) will begin in Q4, work on the Residents Festival is underway, including the marketing strategy and business liaison plan. Design work on the public art for the Selby Station gateway project is nearly complete and R&D for artwork in the public realm in Tadcaster is also nearly complete. Heritage Interpretation Masterplan complete. Public Art Plan complete. Work on an Arts Council Place Partnership bid is underway - an EOI for £300,000 will be submitted in January 23. There is also the possibility of a combined NY-wide approach (£750k to be submitted in April) so currently awaiting a decision on the correct route - only one of the two possible submissions will be made. Decision on which of the two submissions expected early January 23. The Place Partnership will enable a step-change in cultural provision to take place, centring on the 3 market towns. It will be matched with SDC CDF investment, with potential for additional funds from the Shared Prosperity Fund (£300k). Delivery concentrates on actions in the Cultural Development Framework, including activity to revitalise the High streets, sector development and opportunities for children and young people.	195,784	421,963		
Visitor Economy (Tourism & Culture) - S106 Funding	Angela Crossland	81,722	0	0	0	0	81,722	81,722	0	£81,722 of Section 106 funding within the Visitor economy Budget. £31,722 relating to Kellingley Colliery, to be used for public artwork to create an entrance feature at the main entrance on Weeland Road, making reference to the previous use of the site as a former colliery. £50,000 relating to Staynor Hall, to also be used for public art to be integrated into the Recreational Open space and/or the Landscape Management Areas	0	81,722		
HAZ Selby Stories (P4G Funded spend)	Angela Crossland	54,615	27,900	9,176	34,805	6,905	54,615	54,615	0	Project total £150,950 over 3 years. £60,000 from P4G, £89,500 from Historic England grant. Payment schedule from HE: 21/22 £49,225, 22/23 £26850, 23/24 £13,425. The programme completes 31 March 2024. Programme includes wide-ranging cultural activity in Selby town centre, including performance, exhibitions, artist residencies and testing of outside event spaces (e.g. amphitheatre). Work is well-underway - 6 schools are currently participating in the singing project and discussions with Planning colleagues are underway regarding the installation of stories as stencils in the town centre. Rising costs have necessitated some elements being revised. Historic England have given permission for amendments to the programme (specifically, the cutting of an outdoor exhibition in Summer 23 to allow the scaffolding shrouds project to go ahead. Funding contractually obligated as match fund to Historic England HSHAZ funding.	34,805	19,810		
HAZ Selby Stories - Grant Funded spend	Angela Crossland	76,350	44,755	30,721	50,685	5,930	76,350	76,350	0	Project total £150,950 over 3 years. £60,000 from P4G, £89,500 from Historic England grant. Payment schedule from HE: 21/22 £49,225, 22/23 £26850, 23/24 £13,425. The programme completes 31 March 2024. Programme includes wide-ranging cultural activity in Selby town centre, including performance, exhibitions, artist residencies and testing of outside event spaces (e.g. amphitheatre). Delivery underway with some slippage (agreed by Funder) due to impact of Covid on programme and procurement issues for some areas of delivery. Funding contractually obligated as match fund to Historic England HSHAZ funding.	50,685	25,665		
Low Carbon resources	Stuart Robinson	95,638	15,000	8,822	15,000	0	95,638	95,638	0	This funding supports the employment of a Low Carbon Projects Officer. Officer commenced in April 2021 and has progressed the agreement of a new Low Carbon Strategy and delivery of activity in the Low Carbon Action Plan. Low Carbon Projects Officer left post in June 2022 and recruitment of an effective replacement has been put on hold until at least April 2023.	15,000	40,319	40,319	
Marketing Services - MSP	Stuart Robinson / Communications	139,422	41,947	0	41,947	0	139,422	139,422	0	Funding is used to support employment of a Communications & Marketing Officer and the Officer is in place. The Communications & Marketing Manager left in August 2021 and has not been replaced. The additional challenges of LGR mean the place branding project is unlikely to progress in the way initially planned. Options for alternative use of the funding - along similar lines to the original intention such as supporting communications around the TCF project are under consideration.	41,947	97,475		
Retail Experience - STEP	Duncan Ferguson	1,500	1,500	1,500	1,500	0	1,500	1,500	0	This was a fixed budget to support events, street scene improvements identified by the STEP group who no longer meet. £61k of this budget remained at the start of the 2022/23 financial year, therefore the July P4G report to Executive reallocated the £60k remaining of this budget into the budget, after current year spend, for the Selby Town Regen (Abbey Qtr) project (currently £1m for marketplace and park).	1,500	0	0	
Legal Support	Julian Rudd	100,843	60,000	7,494	25,000	(35,000)	100,843	100,843	0	Legal Support for agreements and advice associated with the P4G programme / projects. At this stage it is expected that all of this budget will be required	25,000	65,000	10,843	
Towns Masterplanning (Regeneration) - P4G Funded	Duncan Ferguson	112,705	92,705	13,387	50,000	(42,705)	112,705	112,705	0	This fund is used for People and Places consultancy (Chris Wade) - now complete. Funding of £50k has been previously used to support the MHCLG Reopening High Street Safely Fund (RHSSF) and 21/22 Welcome Back Fund. A contribution from this fund has also been used to support the Places and Movement Study, in partnership with NYCC Highways and YNY LEP. The next phase of the Places and Movement Study will be supported through this fund (Executive agreed up to £80k), with the spending spread between 22/23 and 23/24.	50,000	62,705		
Strategic Sites Masterplanning - P4G funded	Duncan Ferguson	33,102	33,102	(4,308)	33,102	0	33,102	33,102	0	Funded due diligence work for strategic sites masterplanning, including Selby Station Gateway and consultancy costs for development of feasibility/ viability assessments, Business Cases, surveys, design, legal and valuation fees. AECOM Consultants now appointed (at a total cost of up to £1,380) to undertake One Public Estate (OPE) sites & east of Station Masterplan. This will utilise up to £33k from this budget. During 2022/23, plus £70k grant from OPE & £35k from York & North Yorkshire DODS. The remainder of this budget was unallocated, therefore of the £256k remaining at the start of the 2022/23 financial year, £223k was reallocated in the July 2022 P4G report to P4G Staffing.	33,102	0		
Strategic Sites Masterplanning - Grant funded	Duncan Ferguson	105,000	105,000	73,004	105,000	0	105,000	105,000	0		105,000	0	0	

Project	Lead Officer	Amended Multi-Year Budget	In Year Budget 22/23	Spend to Date 22/23	Forecast Full Year Spend 22/23	Forecast In Year variance	Multi-Year Project Budget	Forecast Full Programme Spend	Project Budget Remaining	Update	Forecast 22/23	Forecast 23/24	Forecast 24/25	Forecast 25/26
Access to Employment	Richard Beason / Julian Rudd	0	0	0	0	0	0	0	0	No spend is anticipated from this budget and the £19,282 remaining budget was therefore reallocated in the July P4G report to P4G Staffing	0			
Growing Enterprise	Richard Beason / Julian Rudd	238,393	118,393	43,244	118,393	0	238,393	238,393	0	This P4G budget is being used in 2 main areas: 1. To support businesses displaced by the TCF land assembly to relocate within the district. Timing of this spend is now expected to be slightly later than previously expected and will spill into 2023/24 financial year. Current estimate is a 50/50 split between 2022/23 and 2023/24 Up to £120,000 has been identified for this work 2. A post COVID Business Delivery Plan has been developed and is being delivered with the focus on providing a targeted programme of business support, networking and skills events through to March 2023 to include a widening of the skills support programme, addressing recruitment challenges, specific support for hospitality and retail and work with Start-up businesses. Events and activities totalling up to £138393 has been allocated for this work spread over the 2022/23 and 2023/24 accounting years. Subsequent to Q4 21/22, £22.5k has been re-allocated from this budget to the Tadcaster Business Flood Grant Scheme.	118,393	120,000		
Selby TCF Revenue	Duncan Ferguson	57,889	57,889	14,978	57,889	0	57,889	57,889	0	This allocated Budget relates to grant recovery funds received from WYCA. The budget will be used for potential non recoverable revenue costs relating to TCF, and is fully committed for this purpose. Current Year to date expenditure includes holding costs incurred to secured the Selby Railway Club site prior to demolition.	57,889			
HAZ - P4G	Caroline Skelly	9,076	8,700	(6,360)	2,700	(6,000)	9,076	9,076	0	The Project Fund is a match contribution to the ongoing Selby High Streets Heritage Action Zone (HSHAZ) project. The budget covers a programme of community engagement activities and local history events.	2,700	6,376		
High Street shop fronts - P4G	Caroline Skelly	58,799	40,750	25,850	45,750	5,000	58,799	58,799	0	The Project Fund is a Match fund contribution to the Selby High Streets Heritage Action Zone (HSHAZ) project. Budget covers a building improvement grant programme - the P4G money is allocated for professional fees of the HSHAZ architectural team from Buttress architects. The Selby High Street Heritage Action Zone is progressing well with a building improvement grant programme launched leading to a number of building repair to be implemented from 2022 onwards.	45,750	13,049		
High Street shop fronts - Grants	Caroline Skelly	214,401	162,591	82,784	132,591	(30,000)	214,401	214,401	0	Heritage England Grant to support Delivery of the High Street shop fronts and HAZ P4G Programmes. Quarterly reclaims submitted to HE to reclaim qualifying expenditure incurred under these schemes. There has been a minor reduction in HE grant available of £10,552 as a result of project underclaims. This is under challenge with HE, as this underclaim only incurred as a result of HE instructions, however this funding is considered unlikely to be recovered.	132,591	81,810		
Tadcaster Business Flood Grant Scheme	Angela Crossland	122,500	122,500	122,500	122,500	0	122,500	122,500	0	Funding transferred to Two Ridings Community Foundation to support Tadcaster businesses recovering from flooding. Scheme up and running. 27 businesses currently funded by the scheme.	122,500			
Places and Movement Study (Leveling up Bid Support)	Duncan Ferguson	0	0	0	0	0	0	0	0	Previously for 10% match from Selby District Council to enable a future Levelling Up Fund bid. This budget was reallocated in the July 22 P4G report, with £1m moved to the Selby Abbey Quarter project and £1m as contingency for the TCF project. If this contingency is not required, this latter £1m will subsequently also be reallocated to the Abbey Quarter.	0	0		
Tadcaster Community Sport Trust	Angela Crossland	162,000	162,000	0	162,000	0	162,000	162,000	0	Funding provided for developments at Tadcaster Community Sport Trust. As per the grant framework any funding is to be released in phases subject to achievement of agreed milestones.	162,000	0		
Empty Homes	Simon Parkinson	1,251	650	845	650	0	1,251	1,251	0	This budget supports the work of the private sector housing team and the empty homes officer to bring empty homes back into use. Overall the project is very successful and the Empty Homes Officer has directly helped bring numerous empty homes back into use over the course of the scheme. The majority of this success is achieved through offering advice and assistance to owners. At times, we need to utilise our enforcement powers to secure empty homes and to eradicate issues that are a statutory nuisance or prejudicial to health to neighbours. This budget specifically contributes to this area of enforcement work.	650	601		
Selby District Housing Trust	Phil Hiscott	133,480	133,480	0	133,480	0	133,480	133,480	0	This fund is to support SDHTs role in the more ambitious HDP approved by Executive in January 2018. The budget includes funds to assist with the review of the future of the trust. This review is currently underway and once concluded this budget will be updated.	133,480			
Stepping Up' Housing Delivery	Phil Hiscott	4,437	2,437	102	2,437	0	4,437	4,437	0	The Project will support the implementation of the Housing Development Programme approved by the Executive in January 2018. Seeking opportunities to maximise the social and economic benefits of the Council's asset portfolio. An Affordable Housing Strategy has been agreed by the Executive and work on this scheme is therefore underway in line with the agreed strategy.	2,437	2,000		
Making our Assets work	Duncan Ferguson	34,149	20,000	14,174	15,000	(5,000)	34,149	34,149	0	The budget is targeted at funding due diligence work to bring the Council's own land assets to the market and see them developed. These include small garage sites, Portholme Rd, Egerton Lodge, Barby Rd depot, Bondgate and Burn airfield. This budget is used to fund the feasibility, surveys and technical work to enable the Council's own land assets to be brought forward for development to deliver regeneration and other beneficial uses. This includes costs associated with land and buildings acquired for TCF. Given the latter, the budget is expected to be fully utilised.	15,000	19,149		
Burn	Julian Rudd / Duncan Ferguson	452,650	30,000	3,695	30,000	0	452,650	452,650	0	Works associated with promoting Burn Airfield as a new settlement in Local Plan. Following the Local Plan prioritisation of new settlement options, the future of project to be discussed at November Executive. Committed expenditure relating to legal advice payments are remaining, approx 20k still to be paid out. If the project does not continue, the remaining funds may be available for redistribution, subject to Executive approval, with a need for additional contingency funding for the Council's TCF project.	30,000	422,650		
Asset Strategy	Phil Hiscott	80,000	0	0	0	0	80,000	80,000	0	Work to review/agree the brief was completed pre LGR. Due to Local Government Reorganisation an Asset Strategy for Selby District Council is no longer required.	0	80,000		

Project	Lead Officer	Amended Multi-Year Budget	In Year Budget 22/23	Spend to Date 22/23	Forecast Full Year Spend 22/23	Forecast In Year variance	Multi-Year Project Budget	Forecast Full Programme Spend	Project Budget Remaining	Update	Forecast 22/23	Forecast 23/24	Forecast 24/25	Forecast 25/26
Finance Support	Peter Williams	114,708	57,354	0	57,354	0	114,708	114,708	0	Additional support for P4G projects is now in place	57,354	57,354		
TCF Site Acquisitions Property Running Costs. Selby Business Centre Car Park	Duncan Ferguson / Phil Hiscott	3,673	3,700	(5,931)	(3,688)	0	3,673	3,673	(0)	Selby Business Centre site purchased via the Selby Gateway TCF project. Budget represents the revenue implications of the car park of the building. Budget anticipated to be in surplus for the initial year, before moving to a net cost over the next two years. Net budget of £2,770 for the whole site for the period in question	-3,688	7,361		
TCF Site Acquisitions Property Running Costs. Selby Business Centre Industrial Units	Duncan Ferguson / Phil Hiscott	22,595		(46,306)	7,388	0	22,595	22,595	0	Selby Business Centre site purchased via the Selby Gateway TCF project. Budget represents the revenue implications of the Industrial units of the building. Budget currently in surplus for the year as tenants currently remain on site. As relocations commence and costs of occupation fall to the council, the surplus on the budget will subsequently decrease. Net budget of £2,770 for the whole site for the period in question	7,388	15,207		
New lane - Public Realm - P4G Spend	Caroline Skelly	200,000	0	0	50,000	50,000	200,000	200,000	0	The Project is a Match fund contribution to the Selby High Streets Heritage Action Zone (HSHAZ) project. The project is under development with other SDC and NYCC projects that relate to the redesign off New Lane, Selby. Active discussions are ongoing as to the best method of delivering the project, with feedback from interested parties factoring in to considerations.	50,000	150,000		
New lane - Public Realm - Grant Funded spend	Caroline Skelly	100,000	30,000	0	52,500	22,500	100,000	100,000	0	Heritage England Grant to support Delivery of the New Lane - Public Realm project	52,500	47,500		
Selby TCF Capital - P4G	Duncan Ferguson	6,844,739	1,250,000	0	1,250,000	0	6,844,739	6,844,739	0	A significant amount of funding from this budget has been put forward as match funding within the Council's TCF proposals for Selby Station including contingency for the purchases of property. It also includes £4m to fund the Station Plaza element of the Station Gateway scheme. Spend to date has been on the Selby Business Centre which was acquired in December, plus James William House and the Selby Railway Club (both to be reclaimed from TCF funds). This budget also includes £1m funding to acquire strategic development sites consistent with the Councils regeneration and commercial development opportunities and the Selby TCF project. £250k of the funding allocated for land acquisition outside of (but adjacent to) the Station Gateway area was reallocated out of this budget to P4G Staffing via the July 2022 P4G report. The July report also allocated a further £1m to this project as contingency for TCF delivery, however if this extra funding is not required this will subsequently be reallocated to the Selby Abbey Quarter Project. Further purchases of land adjacent to TCF site area anticipated in 2022/3 had been estimated at £750k, however this is now anticipated to be concluded in early 2023/24. A general fund of £500k has been provided for further anticipated TCF expenditure in the year.	500,000	4,844,739	1,500,000	
Selby TCF Capital - WYCA Grant	Duncan Ferguson	300,000	300,000	174,645	300,000	0	300,000	300,000	0	Grant funding received from West Yorkshire Combined Authority relating to qualifying capital expenditure incurred as part of the TCF capital programme. Selby DC qualifying capital costs relate to Land Assembly and Property Acquisition. Funding received in current year relates primarily to grant funding provided to facilitate the council's purchase of James William House. The purchase of the Selby Railway Club was completed in Q1. The purchase of land and legal agreements with Viking Shipping are close to being finalised.	300,000	0		
Low Carbon projects (Phase 1) CAPITAL	Gillian Bruce / Stuart Robinson	239,400	0	0	0	0	239,400	239,400	0	Following the departure of the Low Carbon Projects Officer in June 2022, there is no staffing resource to progress the development of a business case to Executive or deliver subsequent projects at this stage. This will be the case until at least April 2023. However, there may be an opportunity to plant some trees in Q4, should that emerge it will require a request to draw down a small amount of funding.	0	239,400		
Town Regen Selby	Duncan Ferguson	2,059,281	25,000	0	25,000	0	2,059,281	2,059,281	0	This project includes the enhancement of Selby Market Place and Selby Park and is known as the Abbey Quarter initiative. It will make space around the Abbey event ready, creating a more welcoming and accessible area, and will rejuvenate the Park, enhancing the links with the Abbey. As part of the July P4G report, additional funds were reallocated to this budget to fund a Phase 2 of improvements to the Abbey Quarter / Park. Additional funding to the extent of £60k from the STEF budget, and £1m from the Levelling up Bid support was incorporated into this budget. A further £1m of funding may also be further allocated from this budget from TCF contingency, if that contingency pot is not required. Consultant spend expected first two years of this project.	25,000	250,000	1,284,281	500,000
Town Centre Tadcaster	Duncan Ferguson	479,328	33,875	12,345	33,875	0	479,328	479,328	0	This fund enables the Tadcaster Bus station project, which will refurbish the public toilet and provide a changing places unit, together improvements to the bus station structure and surrounds for a better visitor experience. A further £150k, previously allocated to 43 Kirkgate refurbishment, was added to this budget, increasing the project budget for work to the bus station to £500k.	28,220	225,554	225,554	
Town Centre Sherburn	Duncan Ferguson	500,000	30,000	9,335	30,000	0	500,000	500,001	(1)	Low Street/Wolsey Croft public realm improvements to east side of village centre, realignment of parking, improved surface materials, greenery, signage, and street furniture. Project includes Align Property Services fees. Initial work on the business case for the Low Street Scheme has indicated an small recurring revenue cost of £2k p.a may be incurred to the general fund as a result of the scheme. This is proposed to be funded by an permanent reduction to the LEP & Partnership contribution budget, to enable the scheme to progress with nil bottom line impact to the general fund	27,375	236,313	236,313	
Sherburn Projects	Duncan Ferguson	562,202	562,202	208,619	562,202	0	562,202	562,202	0	A range of Sherburn 'legacy' projects will be delivered by local partners up to 650k. Three have been approved to date – a community cinema and roof repairs, both at the Sherburn Old Girls School community venue, plus Eversley Park improvements. Three other applications have now been submitted, these are Fairways Park revised proposal for disused bowling green, White Rose Sports Centre conversion of flat green bowling pitch and tennis court improvements, and Highfield Green play equipment improvements. Both the Highfields scheme and White Rose scheme require further internal assessment before being submitted to the Grant Award Panel. Funding that was being considered for a land assembly opportunity was reviewed and subsequently, of the £1,062k of budget remaining at the start of the 2022/23 financial year, £500k was reallocated to P4G Staffing as part of the July 2022 P4G report.	562,202	0	0	
Tadcaster Projects	Duncan Ferguson	0	0	0	0	0	0	0	0	Budget originally to fund new projects in Tadcaster. This budget was reallocated to fund P4G Staffing as part of the July P4G Report	0	0		
Staffing costs		4,582,136	1,395,010	766,047	1,171,074	(223,936)	4,582,136	4,582,136	(0)	This covers all the P4G funded posts across SDC including the extensions to contracts approved in the budget. These posts support delivery of this P4G programme. It also covers the additional core staffing costs in a number of teams required to deliver the Council's corporate growth ambitions including the Economic Development and Regeneration team (to deliver the Economic Development Framework 2 year action plan) and key posts in Communities and Partnerships, Planning and Marketing and Communications. The July 2022 Report extended the funding available for P4G posts for the further two years. The current phasing of future staffing expenditure reflects this extension, and reflects the costs of employing current P4G staff until 31.03.2025	1,233,387	1,643,295	1,705,455	
Contingency		0	0	0	0	0	0	0	0	The balance remaining on Tadcaster Linear Park has been transferred back to P4G contingency. Budget for the Housing Development Feasibility Work (£289,368) has been moved back to contingency as this work will now fall under the Housing Revenue Account. £100k from Contingency has been utilised in Q1 to support the Tadcaster Flood Support Scheme. The remainder was reallocated to P4G Staffing in the July P4G report	0			
TOTAL P4G PROGRAMME		19,072,763	5,194,224	1,634,877	4,941,918	(252,306)	19,072,763	19,072,763	0		4,245,951	9,324,047	5,002,765	500,000

Funding Split	2022/23	2023/24	2024/25	2025/26	2022/23	2023/24	2024/25	2025/26
External Grants	795,751	612,346	361,155	588,276	-24,070	695,751	695,751	0
S106	81,722	-	-	-	-	81,722	81,722	-
Reserve Funded - P4G Reserve	15,345,289	4,581,878	1,273,722	4,353,642	-228,236	15,445,289	15,445,290	0
Reserve Funded - Capital Receipts	2,850,000	-	-	-	-	2,850,000	2,850,000	-
Total P4G Programme	19,072,763	5,194,224	1,634,877	4,941,918	-252,306	19,072,763	19,072,763	0

This page is intentionally left blank